

Name of Contract: Medicare Consultants

Board Item _____
Board Meeting Date _____

CONTRACT REVIEW CHECKLIST

Consistency with Law and School Board Policy:

	Comments
Consistent with School Board Policy	Yes, with fingerprint addendum
Consistent with Florida, federal and local laws	yes, with fingerprint addendum

Contract Terms:

	Comments
Term (Duration of Contract)	11/17/04 - 11/16/05
Termination Clause	✓
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses.
Regulatory issues	none
Confidentiality Provision	n/a
Warranties	✓
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	none
Governing Law & Venue	FL PB ctg

Business Principles:

	Comments
Sound Business Principles	✓
Reasonableness of Fees	Please refer to pages 14-16 of respective RFP
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to page 1

Other Issues:

	Comments
Conflict of Interest Disclosures	✓
Non-Negotiable Issues	none
Miscellaneous Issues	fingerprinting required
Appropriate Departmental Sign-off	✓

Special Considerations: Vendor must execute Addendum Concerning fingerprinting and fully comply w/requirements

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES NO

[Signature]
By: Attorney (Name and Date)